

DRILL ACADEMY

SITUATION: Conduct Drill Academy to help cadets with Drill & Ceremonies within Ohio Wing (OHWG).

MISSION: The activity will provide in-depth instruction on the proper execution and teaching of US Air Force Drill & Ceremonies. Most, if not all, instruction during the course will be planned and conducted by experienced cadet officers who have served at least one encampment as flight commander or squadron commander. Instruction will range from individual drill to squadron drill. Two levels of instruction will be offered: a basic course, which covers execution of movements described in chapters 1-5 of the D&C manual, and an advanced course, which covers the leading and teaching of the first 5 chapters of the D&C manual. A wide variety of instructional methods shall be used. The format will range from classroom presentations and discussions to actual performance and analysis. The objectives are to provide the most thorough instruction of the proper execution and teaching of US Air Force Drill & Ceremonies, increasing proficiency and reducing perpetuated errors throughout Ohio Wing, and preparation for upcoming drill events, such as Cadet Competition and the Ohio Wing Encampment.

EXECUTION: All participants will report to Youngstown ARB (3976 King Graves Rd Vienna, OH 44473) NET 0800hrs and NLT 0900hrs on 22Sep2007. All participants will be dismissed NLT 1400hrs on 23Sep2007. Directions will be provided upon request.

Each participant must present a current membership card and two (2) copies of CAPF 60.

SUPPORT: OHWG will provide much of the needed equipment.

COMMAND AND SIGNALS: The staff and signals operations are as follows:

<i>Project Officers:</i>	Capt Chris Metzger	(614) 832-0791	chris@c-metzger.com
	1st Lt Dan Shepherd		cmetzger@gmail.com

Cadet Project Officer: C/Capt Mark Harding

Course Instructors:
Open

GENERAL INFORMATION

CONDUCT: All participants are responsible for behaving in a manner reflecting credit upon themselves and the Civil Air Patrol. Misconduct may subject a participant to dismissal from the activity.

EQUIPMENT: Participants must bring anything that is required to take notes (pen/pencil, notepad, etc...) as well as a CAP Drill Manual.

MINIMUM REQUIREMENTS: All participants must be registered and present membership cards and two (2) CAPF 60's on reporting. If a membership card is not available, the participant must have a copy of his/her listing on the current OHWG MML, downloaded via CAPWATCH that day. **Members must notify the Project Officer by email or phone through their Squadron Commander if expecting to participate NLT 15Sep2007.** There will be **no activity fee**. Food and administrative materials will be provided at the activity.

SPENDING MONEY: Lunch and Dinner on 22Sep2007 and Breakfast (and possibly lunch depending on the departure time) on 23Sep2007 will be provided. There will be no opportunities to spend money at this activity.

TRANSPORTATION: Transportation to and from the activity is a unit/individual responsibility.

UNIFORM: SS blues (no tie/tie tab) or appropriate alternate and appropriate clothing for weather. Attendees shall also bring a PT uniform for Sunday morning.

LODGING: We will be providing overnight accommodations at the Youngstown ARB for Saturday night. We are looking to provide cots, more info will be provided to attendees. At a minimum, you will have to bring a blanket/sleeping bag, pillow, sleep wear, and appropriate toiletries (toothbrush, toothpaste, comb, etc.) as needed. It is doubtful that there will be showering facilities, although updates will be provided to participants who contact the Project Officer.

OTHER: A Training Leaders of Cadets (TLC) Course will be held in conjunction with this activity. For more information, contact the Course Director, Capt Chris Metzger at: (614) 832-0791, chris@c-metzger.com, or cmetzger@gmail.com.